



Arrowhead Library System

## CALL TO ARTISTS: REQUEST FOR QUALIFICATIONS ARROWHEAD LIBRARY SYSTEM LEGACY PUBLIC LIBRARY ART PROJECT

### PARTICIPATING PUBLIC LIBRARY

Two Harbors Public Library

### PROJECT DESCRIPTION:

The Two Harbors Public Library is pleased to announce a Request for Qualifications (RFQ) to create a piece of public artwork(s) for the Two Harbors Public Library. The artwork will celebrate one or more community-specific, artistic, cultural and/or historical attribute(s) and will be placed in high-traffic locations either inside or outside the library for all to enjoy.

### ELIGIBILITY:

The RFQ is open to all artists 18 years of age or older currently living in NE Minnesota working in any media.

### PROJECT BUDGET:

Total: \$3,000 inclusive of all artist fees, travel, research, design, materials, fabrication, transportation, installation/construction and documentation.

POSTMARK DEADLINE FOR APPLICATIONS: Friday, April 9<sup>th</sup>, 2021.

### SITE SPECIFIC CONSIDERATIONS:

The proposed artwork should celebrate one or more of the community's key artistic, cultural and/or historical attribute(s) and enhance the library building's function as a source for art, culture and history within the community. Special consideration should be given to art/artists from the community (including but not limited to musicians, authors, poets, architects, painters, sculptors, etc.), the cultural composition/values of the community, and historical events. The intention of this public artwork is to create art that honors the community and reinforces the perception of the library as a place to experience arts, culture and history through a variety of mediums.

Artwork located outdoors should be cost effective and durable due to the exposure to outside elements. Design considerations could include functional pieces such as seating, bike racks, solar lighting if applicable, and multi-sensory features.

At this time, a colorful mural in the children's area is favored by the selection committee, but other artforms and locations will also be given consideration.

## BACKGROUND - History of Location

The Two Harbors Public Library is located at 320 Waterfront Drive, Two Harbors, Minnesota, 55616.

The Two Harbors Public Library is a welcoming institution for children, teens, families, and adults of all ages and abilities.

### SCHEDULE:

04/16/2021	Desk Deadline for Application Materials
Week of April 19th	Submissions reviewed by committee and finalist(s) chosen
Week of April 26th	Finalist(s) interviewed
05/04/2021	Project Awarded
05/14/2021	Conceptual Proposal Desk Deadline: Proposal DUE
05/28/2021	Project Revision (if necessary) and approval
June 30, 2021	Project Completion Date

### HOW TO APPLY:

Artists interested in the project should submit ONE copy of each of the following:

1. LETTER OF INTEREST, no more than 1 1/2 pages in length, which explains the artist's interest in the project, relevant experience, and philosophy on public art.
2. A CURRENT RESUME, no more than three pages, including references.
3. 12 DIGITAL IMAGES of the artist's work. Digital images can be emailed or sent on a CD that is PC compatible. Photos should be 600x800 jpg, gif or tif; each image's file name should include the artist's name and a reference number.
4. AN ANNOTATED IMAGE LIST or VIDEO DESCRIPTION with the artist's name and a brief description of each image including its title, date, medium, size, location, and a cost.
5. SELF-ADDRESSED STAMPED ENVELOPE appropriately sized and sufficiently stamped for the return of application materials (if desired).

The desk deadline for submitting materials is 04/16/2021

Artists interested in being considered should submit the above information to:

Katie Sundstrom  
Two Harbors Public Library  
320 Waterfront Drive  
Two Harbors, MN 55616  
218-834-3148

## SELECTION PROCESS:

- An Artist Selection Committee composed of staff from the Two Harbors Public Library and/or library board will review all artists' submissions and select a finalist.
- The finalist will interview with the committee at the respective library.
- If the initial meeting is successful, the project proposal will be approved by the Two Harbors Public Library Board and final proposal submitted to Arrowhead Library System Board for approval. The contract will be held with Arrowhead Library System and the artist.
- The artist will be asked to develop a conceptual approach for artwork at this site.
- The artist will make a presentation to the selection committee of their proposed work for the site including a visual representation, materials, size, weight, installation requirements, details of maintenance guidelines, and budget.
- Upon approval of this design, the artist will begin work.
- The project will be completed and installed by June 30, 2021.

## ADDITIONAL INFORMATION

This project is funded in part or in whole with funds from Minnesota's Arts and Cultural Heritage Legacy Fund.

The committee reserves the right to exercise its discretion and apply its judgment with respect to any aspect of this request for proposals; the evaluation of proposals and the negotiation and award of any contract; and to weigh its evaluation criteria in any manner it deems appropriate. The Committee also reserves the right, at its sole discretion, to reject any and all proposals and to waive minor irregularities.

